

Commissioners
SCOTT L. METZGER
Chairman
MARC C. SORTMAN
Vice Chairman
MARK MUSSINA
Secretary



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**LYCOMING COUNTY BOARD OF COMMISSIONERS
PUBLIC MEETING AGENDA
THURSDAY, SEPTEMBER 24, 2026
10:00 A.M.**

1.0 OPERATIONS

- 1.1 Opening Prayer
- 1.2 Pledge of Allegiance
- 1.3 Convene Commissioners' Public Meeting
- 1.4 Approve the Minutes of the Previous Meeting
- 1.5 Public Comment on Agenda Items Only
- 1.6 Proclamation – Suicide Prevention Month – Erin Timmins

2.0 REPORTS

- 2.1 Nicki Gottschall – Vote to ratify accounts payable cash requirement report for invoices due through 9/30/26 to be paid on 9/23/26 in the amount of \$2,200,727.45.

3.0 INFORMATION ITEMS

- 3.1 Emily Mrochko – WATS MPO Public Participation Plan and Title VI Program
- 3.2 Michael Hagen – Elected Officials Personnel Actions
New Hire:
Courts – Wendy Keefer-DeHart, Tipstave, Part-Time, PG7, \$12.7908 per Hour, Not to Exceed 1000 Hours Annually, Anticipated Start Date: October 19, 2026.

4.0 PERSONNEL ACTIONS

- 4.1 Michael Hagen – Approve the following Personnel Actions as conditional offers of employment, subject to the successful completion of a background check and all other employment conditions as outlined in Attachment (A).

5.0 ACTION ITEMS

- 5.1 Emily Mrochko – Vote to approve Larson Design Group Change Order #1 Small Local Bridge Inspection Program in the amount of \$4,108.44. (2026 approved budgeted item – Liquid Fuels Grant funds)
- 5.2 Larissa Hassinger– Vote to approve Amendment #1 to the Professional & Administrative Services Agreement. (CDBG FFY 25 approved budgeted funds)
- 5.3 Larissa Hassinger – Vote to approve Amendment #2 to the Professional & Administrative Services Agreement. (CDBG FFY 24 approved budgeted funds)

- 5.4 Larissa Hassinger - Vote to approve the CDBG FFY25 Subrecipient Agreement with West Branch Regional Authority in the amount of \$30,000.00. (Approved CDBG FFY 25 funds)
- 5.5 Kristen McLaughlin – Vote to approve the Interagency Agreement Amendment #2 with Lycoming County Department of Public Safety in the amount of \$103,928.26. (2026 approved budgeted item – ARPA funds)
- 5.6 Gary Staggert – Vote to approve the Amendment to the Agreement with Cogan House Pest Solutions in the amount of \$485.00 per month. (2026 approved budgeted item – Operating Expenses)
- 5.7 Shanean Edmonds – Vote to approve the Amendment to the Agreement dated 10/1/2021 with the PA Department of Agriculture extending the term until September 30, 2027.

6.0 COMMISSIONER COMMENT

7.0 GENERAL PUBLIC COMMENT

Speakers who wish to address the Board of Commissioners will be limited for no more than three (3) minutes on any particular item. The speaker must state his/her name and address for the record. Any deviation from this rule must be approved by the Board Chairman.

8.0 NEXT SCHEDULED MEETING

The next Commissioners Public Meeting will be held on Thursday, October 1, 2026, at 10:00 A.M. in the Commissioner's Board Room, 3rd Floor, 33 West Third Street, Williamsport, PA 17701

ATTACHMENT (A)

PERSONNEL ACTIONS:

Internal changes:

Facilities Management – Chris Paulhamus, Maintenance III, Full-Time, PG8, \$26.00 per Hour, 75 Hours per Pay Period, Effective Date: September 27, 2026.

New Hires:

Prison – Alex Wagner-Pizza, Correctional Officer, Full-Time, Union, \$21.50 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 28, 2026.

Public Safety – Lucas Hower, GIS Program Specialist, Full-Time, PG8, \$21.3304 per Hour, 80 Hours per Pay Period, Anticipated Start Date: September 28, 2026.